Long Row Primary and Nursery School

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Headteachers: Mrs L. White & Mrs J Jones

September 2026

To Parents and Carers,

At Long Row Primary School and Nursery, we are proud of the excellent attendance levels across our school. We work closely with children and families to promote high standards of attendance, ensuring every child has the best possible opportunity to achieve their full potential.

Regular school attendance has a significant positive impact on children's development and wellbeing. It helps to:

- Secure academic progress and achievement.
- Build and maintain positive friendships.
- Provide opportunities to develop interests, talents and passions.
- Develop resilience, independence and a growth mindset for learning.
- Grow self-esteem, confidence and essential life skills.

Once your child is registered at school, you have a legal responsibility to ensure they attend regularly. By law, all children of compulsory school age (5 to 16 years) must receive a full-time education.

We closely monitor the attendance of every child and work in partnership with families and relevant agencies to support children whose attendance causes concern. Any child whose attendance falls below 90% is classified as a **Persistent Absentee** by the Local Authority. This may result in further intervention and, in some cases, legal action. While 90% attendance may sound acceptable, it means that a child misses:

- Half a day of school every week.
- Nearly four weeks of education each school year.
- More than a full school year across their school career.

The Department for Education attendance target for our school is **96.4%** for every child.

Term-Time Holidays

We would also like to remind families that holidays should not be taken during term time. Current government legislation prevents schools from authorising leave of absence unless there are **exceptional circumstances**. Family holidays do not fall within this category.

If unauthorised leave is taken, parents may be issued with a penalty notice. Further information can be found in our **Policy Statement Regarding Unauthorised Leave of Absence During Term Time**, available on the school website.

Arrival at School

Please remember that the school gates open at **8:45am** and close at **8:55am**. Children arriving after 8:55am will be marked as late in the school register.

Thank you for your continued support in ensuring that your child attends school regularly and can make the most of their learning.

If your child is not going to be in school, please could you contact school, on each day of absence before 9am. Our school number is 01773 823319.

If you require any support or advice, please do not hesitate to contact either Mrs White, Mrs Jones or Mrs Davies.

Yours sincerely
Mrs White and Mrs Jones Headteachers
Mrs Davies Attendance / Pastoral / Learning Mentor